##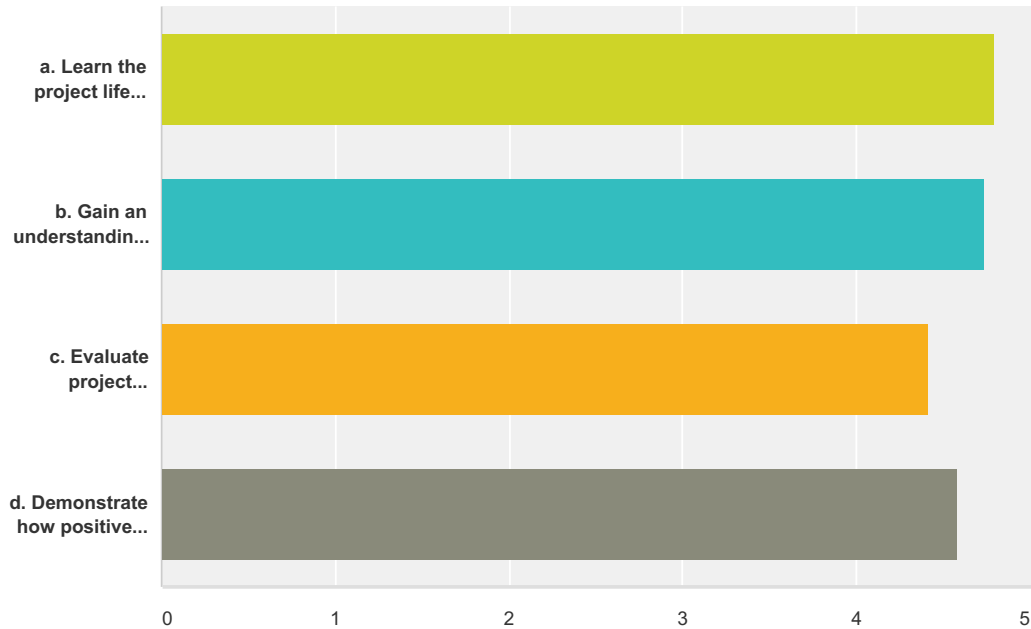 Q1 Assess the workshop from the standpoint of what you gained from the experience:How well did the workshop meet the following stated objectives?
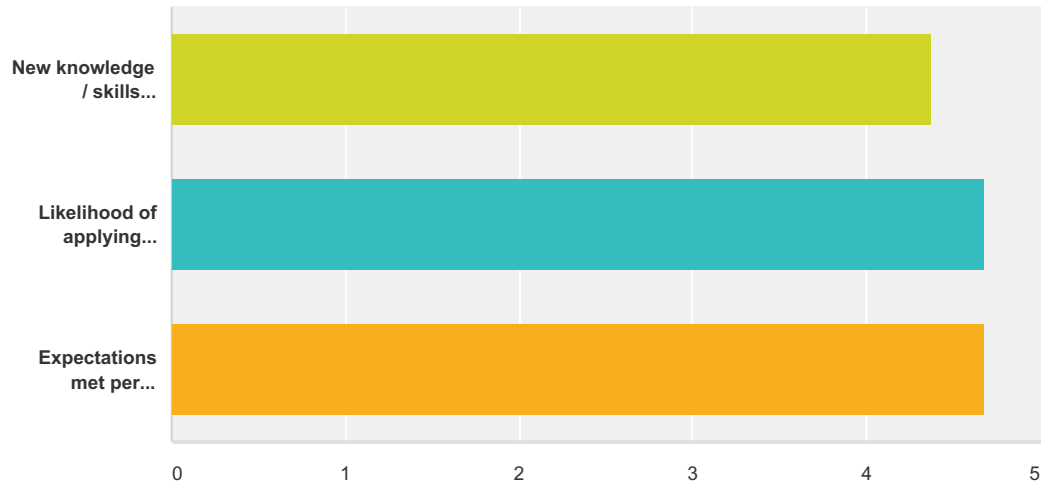
Answered: 19   Skipped: 0

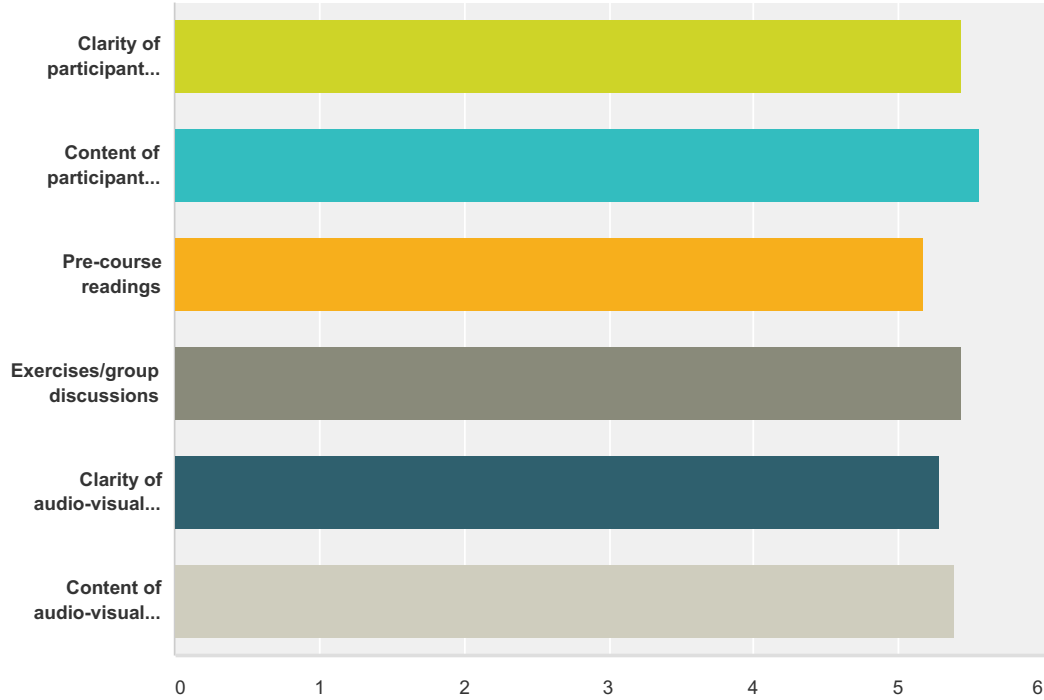|	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
a. Learn the project life cycle from initiation to completion;	0.00% 0	0.00% 0	5.26% 1	10.53% 2	84.21% 16	19	4.79
b. Gain an understanding of how to utilize effective project management tools and techniques;	0.00% 0	0.00% 0	5.26% 1	15.79% 3	78.95% 15	19	4.74
c. Evaluate project outcomes and disseminate project information; and	0.00% 0	0.00% 0	10.53% 2	36.84% 7	52.63% 10	19	4.42
d. Demonstrate how positive personnel management adds to a successful project.	0.00% 0	0.00% 0	5.26% 1	31.58% 6	63.16% 12	19	4.58

Q2 How would you rate the:

Answered: 19   Skipped: 0

	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
New knowledge / skills acquired	0.00% 0	0.00% 0	10.53% 2	42.11% 8	47.37% 9	19	4.37
Likelihood of applying concepts to your work	0.00% 0	0.00% 0	5.26% 1	21.05% 4	73.68% 14	19	4.68
Expectations met per advertising	0.00% 0	0.00% 0	5.26% 1	21.05% 4	73.68% 14	19	4.68

Q3 Rate the methods and materials relative to their value in accomplishing the workshop:

Answered: 18   Skipped: 1

	NA	Poor	Fair	Good	Very Good	Excellent	Total	Weighted Average
Clarity of participant handouts	0.00% 0	0.00% 0	0.00% 0	5.56% 1	44.44% 8	50.00% 9	18	5.44
Content of participant handouts	0.00% 0	0.00% 0	0.00% 0	5.56% 1	33.33% 6	61.11% 11	18	5.56
Pre-course readings	0.00% 0	0.00% 0	0.00% 0	11.11% 2	61.11% 11	27.78% 5	18	5.17
Exercises/group discussions	0.00% 0	0.00% 0	0.00% 0	16.67% 3	22.22% 4	61.11% 11	18	5.44
Clarity of audio-visual aids	5.56% 1	0.00% 0	0.00% 0	5.56% 1	33.33% 6	55.56% 10	18	5.28
Content of audio-visual aids	5.56% 1	0.00% 0	0.00% 0	5.56% 1	22.22% 4	66.67% 12	18	5.39

Q4 What aspect of the workshop methods/materials was most valuable to you? Why?

Answered: 18   Skipped: 1

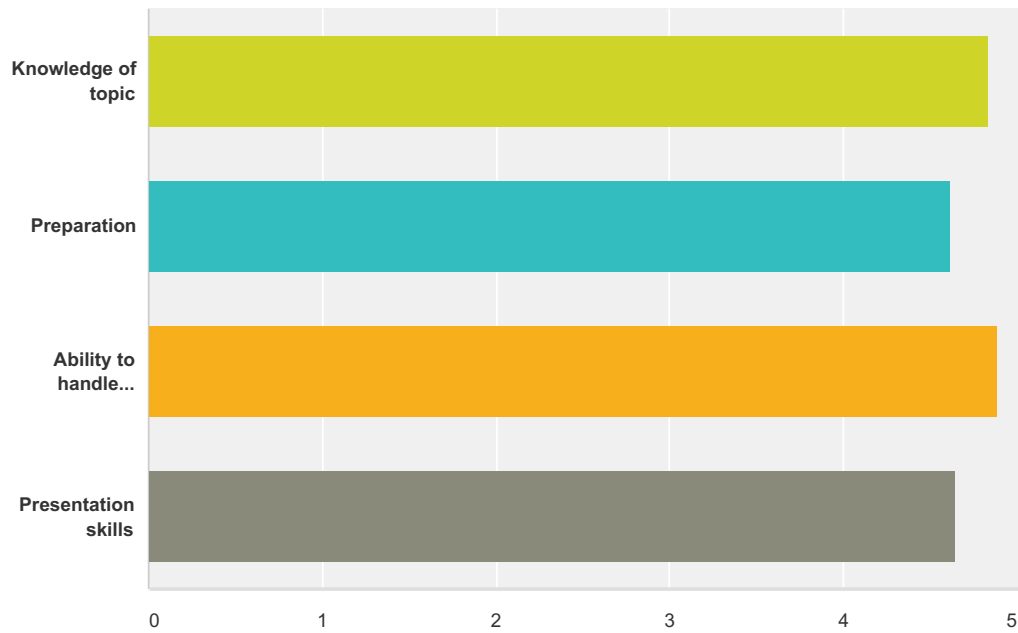| #	Responses	Date
1	Working with people, creating a framework to approach workflow.	3/25/2016 12:10 PM
2	N/A	3/25/2016 11:54 AM
3	Group project	3/25/2016 11:31 AM
4	Application to real situations.	3/25/2016 11:27 AM
5	I found the handout very helpful, a good resource to return to.	3/25/2016 11:18 AM
6	Outlining the expectations and details within the wsb.	3/25/2016 11:08 AM
7	Practical advice that was added to the written material.	3/25/2016 10:55 AM
8	I thought it was a perfect balance of materials and handouts. They worked together very well.	3/25/2016 10:18 AM
9	The whole thing, having a structure for managing projects not just going off the cuff.	3/25/2016 10:12 AM
10	Planning things step by step before beginnings.	3/25/2016 10:05 AM
11	The organizational steps with definitions.	3/25/2016 10:02 AM
12	Formalization of steps	3/25/2016 9:57 AM
13	Project vs program	3/25/2016 9:52 AM
14	Learning project life cycle & project objectives.	3/25/2016 9:50 AM
15	Learning practical techniques	3/25/2016 9:36 AM
16	Thought the entire afternoon session was valuable and well paced.	3/25/2016 9:32 AM
17	Seeing the totality and the different uses for each step in terms of evaluating progress or recalibrating.	3/14/2016 8:05 AM
18	Organizational aspects - important because now I can think methodically about something that was just seat-of-the-pants before	3/11/2016 5:58 PM

Q5 What aspect of the workshop methods/materials would you change? Why?

Answered: 18   Skipped: 1

#	Responses	Date
1	N/A	3/25/2016 12:10 PM
2	N/A	3/25/2016 11:54 AM
3	Have some fill in the blanks in notes.	3/25/2016 11:31 AM
4	N/A	3/25/2016 11:27 AM
5	Group project set up certain personalities tend to dominate so some people might not get as much out of it.	3/25/2016 11:18 AM
6	None	3/25/2016 11:08 AM
7	Not sure	3/25/2016 10:55 AM
8	None found the workshop most helpful.	3/25/2016 10:18 AM
9	Thought they were great! Maybe a little more @ how project planning plus program planning different.	3/25/2016 10:12 AM
10	Didn't receive any information on pre workshop readings.	3/25/2016 10:05 AM
11	I thoroughly enjoyed this, but I would sign up for the next level.	3/25/2016 10:02 AM
12	Cooler room	3/25/2016 9:57 AM
13	N/A	3/25/2016 9:52 AM
14	Room was way to warm (outside SAA's control)	3/25/2016 9:50 AM
15	N/A	3/25/2016 9:36 AM
16	I felt the morning section could have been condensed a little bit, but not sure what else would have filled the created time.	3/25/2016 9:32 AM
17	I think this was done in logical, understandable steps. My only point of confusion is when to use task dependency diagrams.	3/14/2016 8:05 AM
18	I am not sure.	3/11/2016 5:58 PM

Q6 How would you rate the individual instructor - Rosemary Pleva-Flynn?

Answered: 18   Skipped: 1

	Poor	Fair	Average	Good	Outstanding	Total	Weighted Average
Knowledge of topic	0.00% 0	0.00% 0	5.56% 1	5.56% 1	88.89% 16	18	4.83
Preparation	0.00% 0	0.00% 0	5.56% 1	27.78% 5	66.67% 12	18	4.61
Ability to handle questions	0.00% 0	0.00% 0	5.88% 1	0.00% 0	94.12% 16	17	4.88
Presentation skills	0.00% 0	0.00% 0	5.88% 1	23.53% 4	70.59% 12	17	4.65

Q7 Additional Comments for Instructor:

Answered: 8   Skipped: 11

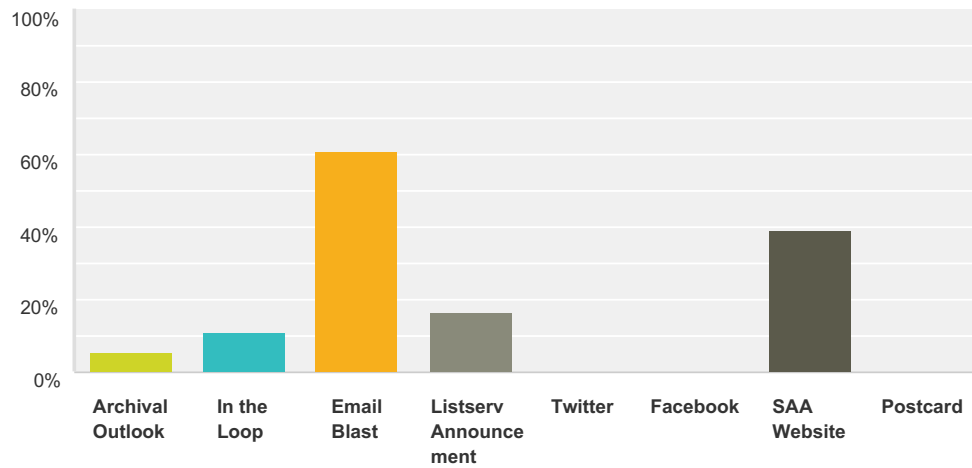| #	Responses	Date
1	Have some breaks from notes or spots to fill things in a lot of reading just notes good retention.	3/25/2016 11:32 AM
2	Rosemary's presentation style was great, friendly yet informative.	3/25/2016 11:21 AM
3	Rosemary made the detail and minutia of project planning feel feasible and attainable.	3/25/2016 11:10 AM
4	Wonderful presentation & very engaging	3/25/2016 10:56 AM
5	N/A	3/25/2016 10:18 AM
6	N/A	3/25/2016 10:13 AM
7	Great job, very enjoyable. I got a lot out of it.	3/25/2016 9:58 AM
8	She is very good at putting people at ease to get maximum interactivity. Very nicely done.	3/14/2016 8:06 AM

Q8 What other workshop topics do you need for your continuing education and where would you like to see them held? (List city and state please).

Answered: 18   Skipped: 1

#	Responses	Date
1	N/A	3/25/2016 12:11 PM
2	N/A	3/25/2016 11:56 AM
3	N/A	3/25/2016 11:33 AM
4	N/A	3/25/2016 11:28 AM
5	N/A	3/25/2016 11:26 AM
6	N/A	3/25/2016 11:10 AM
7	I would like another try at the forensics archives workshop, it was a little over my head.	3/25/2016 10:57 AM
8	N/A	3/25/2016 10:18 AM
9	N/A	3/25/2016 10:13 AM
10	N/A	3/25/2016 10:06 AM
11	N/A	3/25/2016 10:03 AM
12	Any	3/25/2016 10:00 AM
13	Time Management, Staff Management, Leadership.	3/25/2016 9:55 AM
14	N/A	3/25/2016 9:50 AM
15	N/A	3/25/2016 9:44 AM
16	N/A	3/25/2016 9:33 AM
17	Advanced Project Management in Cleveland, Ohio.	3/14/2016 8:07 AM
18	I am in the latter phases of my career and it is hard to keep up with technology- maybe some sort of ongoing technology updates would be good, with perhaps some hands-on practice with them in a small way so people who are not on the cutting edge with computers could make some intelligent decisions about what might serve their purposes - this could be an ongoing series with maybe one a year Cleveland, Ohio	3/11/2016 6:05 PM

Q9 How did find out about this workshop?
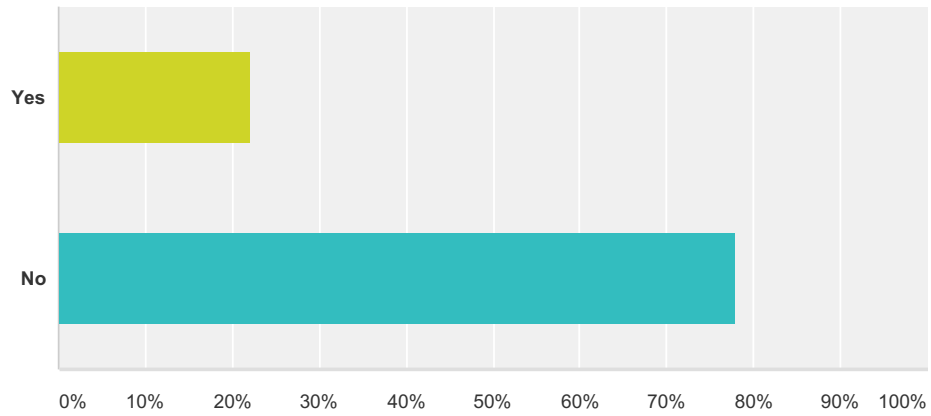## Please check all that apply:

Answered: 18   Skipped: 1

Answer Choices	Responses	
Archival Outlook	**5.56%**	1
In the Loop	**11.11%**	2
Email Blast	**61.11%**	11
Listserv Announcement	**16.67%**	3
Twitter	**0.00%**	0
Facebook	**0.00%**	0
SAA Website	**38.89%**	7
Postcard	**0.00%**	0
Total Respondents: 18		

#	Other (please specify)	Date
1	N/A	3/25/2016 12:11 PM
2	Local Annoucement	3/25/2016 9:44 AM

Q10 May we use your evaluation and name for testimonials?

Answered: 18   Skipped: 1

Answer Choices	Responses	
Yes	**22.22%**	4
No	**77.78%**	14
Total		**18**

#	Name (optional)	Date
1	Rachel Senese	3/25/2016 11:10 AM
2	Marcelle R Wilson	3/25/2016 10:00 AM
3	Use any answers you wish.	3/14/2016 8:07 AM